

## FORWARD PLAN OF KEY DECISIONS

**Prepared by**  
**Date of Publication:**  
**For Period:**

**Councillor I C Bates**  
**12th January 2007**  
**1st February to 31st May 2007**

Membership of the Cabinet is as follows:-

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Councillor Mrs D C Reynolds - Executive Councillor for Housing and Public Health	17 Virginia Way St Ives PE27 6SQ Tel: 01480 388935 E-mail: <a href="mailto:Deborah.Reynolds@huntsdc.gov.uk">Deborah.Reynolds@huntsdc.gov.uk</a>
Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: <a href="mailto:Terence.Rogers@huntsdc.gov.uk">Terence.Rogers@huntsdc.gov.uk</a>

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Taylor, Senior Democratic Services Officer on 01480 388008 or E-mail: [Helen.Taylor@huntsdc.gov.uk](mailto:Helen.Taylor@huntsdc.gov.uk) not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves  
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated \*\*\*  
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at <http://www.huntsdc.gov.uk/NR/rdonlyres/3F6CFE28-C5F0-4BA0-9BF2-76EBAE06C89D/0/Petitionsleaflet.pdf> or telephone 01480 388006

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Choice Based Lettings - Memorandum of Understanding	Cabinet	1 Feb 2007	None.	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail <a href="mailto:Jon.Collen@huntsdc.gov.uk">Jon.Collen@huntsdc.gov.uk</a>		Mrs D C Reynolds	Service Delivery

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Heritage Trust	Cabinet	1 Feb 2007	None.	Malcolm Sharp, Director of Operational Services Tel No 01480 388301 or e-mail Malcolm.Sharp@huntsdc.gov.uk		P L E Bucknell	Service Support
To consult on Cambridge Sub-Region Choice Based Lettings Policy	Cabinet	1 Feb 2007	Draft Cambridge Sub-Region Choice Based Lettings Policy Document	Jon Collen, Housing Needs and Resources Manager Tel No: 01480 388220 - Jon.Collen@huntsdc.gov.uk	Consultation on draft will take place after approval of draft document by Cabinet	Mrs D C Reynolds	Service Delivery
Designated Public Places Order for St. Ives, Wheatfields Playing Fields	Cabinet	1 Feb 2007	None	Sonia Hansen, Development and Community Manager Tel No: 01480 388341 - email - Sonia.Hansen@huntsdc.gov.uk	With local residents, Ward Councillor, businesses and Town Council to be carried out	Mrs D C Reynolds	Service Delivery
2007/08 Budget and MTP	Cabinet	1 Feb 2007	Draft Report	Steve Couper, Head of Financial Services Tel No. 01480 388103 or email Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny (CSF)	T V Rogers	Overview and Scrutiny (Corporate Strategy Framework)
Potential Claim on sale of land at Bury Road, Ramsey	Cabinet	1 Feb 2007	None	Colin Meadowcroft, Head of Legal and Estates Tel No: 01480 388021 - Colin.Meadowcroft@huntsdc.gov.uk		A Hansard	Service Delivery
Environment Strategy	Cabinet	1 Feb 2007	Nottingham Declaration on Climate Change	Richard Preston, Head of Technical Services Tel No 01480 388340 or e-mail Richard.Preston@huntstdc.gov.uk		N J Guyatt	Service Delivery

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To approve comments on possible routes for New Road A14 - Ellington to Fen Ditton	Cabinet	15 Feb 2007	Consultation Document on 6 different routes	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email Richard.Probyn@huntsdc.gov.uk	Not applicable	P L E Bucknell	Service Support
Cash Offices - St. Ives & St. Neots - Future Developments	Cabinet	22 Feb 2007	None.	Julia Barber, Head of Revenue Services Tel No 01480 388105 or email Julia.Barber@huntsdc.gov.uk		T V Rogers	Service Support
Cash Payments	Cabinet	22 Feb 2007	None.	Julia Barber, Head of Revenue Services Tel No: 01480 388105 or email Julia.Barber@huntsdc.gov.uk		T V Rogers	Service Support
To consider report on issues and options for the Revised Core Strategy	Cabinet	22 Feb 2007	Submitted Core Strategy	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email Richard.Probyn@huntsdc.gov.uk	Agreed issues and options will feed into preferred options to be approved by Cabinet later	P L E Bucknell	Service Support
Delivery of Leisure Services	Cabinet	22 Feb 2007	None	Roy Reeves, Head of Administration Tel 01480 388003 or email Roy.Reeves@huntsdc.gov.uk		Mrs J Chandler	Service Delivery
To consider the findings of the Car Parking Strategy	Cabinet	22 Feb 2007	Adopted Car Parking Strategy	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email - Richard.Probyn@huntsdc.gov.uk	Future consultation process to be decided.	P L E Bucknell	Service Support

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Play Strategy	Cabinet	22 Feb 2007	None.	Susan Lammin, Head of Environmental Health Services Tel No. 01480 388280 or email Sue.Lammin@huntsdc.gov.uk		Mrs J Chandler	Service Delivery
To consider the Council's response to modifications to RSS 14	Cabinet	22 Feb 2007	Draft RSS 14 Report of the Panel	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email Richard.Probyn@huntsdc.gov.uk	Not applicable	P L E Bucknell	Service Support
To adopt Affordable Housing Supplementary Planning Document	Cabinet	22 Feb 2007	Draft Affordable Housing SPD	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 - email Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption having followed consultation with the public and statutory bodies	P L E Bucknell	Service Support
Endorse findings of Open Space, Sport and Recreation Needs Assessment	Cabinet	15 Mar 2007	Report by Consultants PMP	Richard Probyn, Planning Policy Manager Tel No. 01480 388430 or email Richard.Probyn@huntsdc.gov.uk	Findings to be incorporated in future planning contribution SPD	P L E Bucknell	Service Support
Huntingdon Leisure Centre - Impressions Fitness Suite: Business Plan	Cabinet	15 Mar 2007	Previous MTP - request for release of funds - November 2006	Roy Reeves, Head of Administration Tel No 01480 388003 - email - Roy.Reeves@huntsdc.gov.uk		Mrs J Chandler	Service Delivery

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Amendment to Housing Register Priority System in light of Property Health & Safety Rating System	Cabinet	15 Mar 2007	Implementation of the Housing Act 2004: Regulations and Guidance	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk		Mrs D C Reynolds	Service Delivery
Land south of High Street, Ramsey - Urban Design Framework	Cabinet	15 Mar 2007	Ramsey Conservation Character Statement	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft boundaries	P L E Bucknell	Service Support
To consult St Ives Conservation Area Boundary Review, Character Assessment and Management Plan	Cabinet	15 Mar 2007	Draft Boundary Reviews, Conservation Character Statement and Management Plan	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	P L E Bucknell	Service Support
Land at Stukeley Road, Huntingdon	Cabinet	15 Mar 2007	None	Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email Keith.Phillips@huntsdc.gov.uk	Not applicable	A Hansard	Service Support

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Adoption of powers under the Health Act 2006 and authorisation of Officers to enforce provisions of the Act and associated regulations (3 draft sets of regulations currently in consultation process) as they relate to smoke-free premises and vehicle	Cabinet	15 Mar 2007	Health Act 2006	Chris Lloyd, Commercial Services Manager Tel No: 01480 388290 - Chris.Lloyd@huntsdc.gov.uk	Not applicable to authorisations	Mrs D C Reynolds	Service Delivery
Dog Control Orders	Cabinet	15 Mar 2007	Report DEFRA Guidance	John Allan, Public Health Manager Tel No 01480 388281 or e-mail John.Allan@huntsdc.gov.uk	Statutory consultation via advert, web pages and correspondence with parish and town councils	Mrs D C Reynolds	Service Delivery
Grant Aid to Voluntary and Community Organisations	Grants	31 Mar 2007	None.	Dan Smith, Community Initiatives Manager Tel No. 01480 388377 - email - Dan.Smith@huntsdc.gov.uk		Mrs D C Reynolds	Service Delivery
Gender Equality Duty***	Cabinet	5 Apr 2007	None	Ian Leatherbarrow, Head of Policy Tel No: 01480 388005 - Ian.L Leatherbarrow@huntsdc.gov.uk	ELAG and Overview and Scrutiny Panel (Service Delivery)	A Hansard	Service Delivery

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Comprehensive Equality Policy & Corporate Equality Action Plan***	Cabinet	5 Apr 2007	None	Ian Leatherbarrow, Head of Policy Tel No: 01480 388005 - email - Ian.L Leatherbarrow@huntsdc.gov.uk	ELAG & Overview and Scrutiny Panel (Service Delivery)	A Hansard	Service Delivery
Land at Priory Park, St. Neots	Cabinet	5 Apr 2007	Urban Design Framework: The Longsands Quarter, St. Neots (January 2006)	Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email Keith.Phillips@huntsdc.gov.uk	Not applicable	A Hansard	Service Support
Land at Westwood Road, St. Ives	Cabinet	5 Apr 2007	None	Keith Phillips, Estates Manager and Property Manager Tel No. 01480 388260 or email Keith.Phillips@huntsdc.gov.uk	Not applicable	A Hansard	Service Support
Revised Customer Service Strategy	Cabinet	26 Apr 2007	Customer Service Strategy approved by Cabinet on 26th June 2003	John Taylor, Access Project Manager Tel No. 01480 388119 or email John.Taylor@huntsdc.gov.uk		L M Simpson	Service Support
Flexible Working Strategy	Cabinet	26 Apr 2007	None.	Matt Hinton, Business Analyst Tel No. 01480 388196 or email Matt.Hinton@huntsdc.gov.uk & Chris Hall, Customer Services Programme Manager - Tel No. 01480 388116 - email - Chris.Hall@huntsdc.gov.uk		L M Simpson	Service Support
To adopt Huntingdonshire Design Guide SPD	Cabinet	26 Apr 2007	Draft Huntingdonshire Desing Guide SPD	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	P L E Bucknell	Service Support



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To adopt Huntingdonshire Landscape and Townscape Assessment SPD	Cabinet	26 Apr 2007	Draft Huntingdonshire Landscape & Townscape Assessment SPD	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft will take place after approval by Cabinet on draft document	P L E Bucknell	Service Support
Mobile Working - Whether the trial which has taken place in Benefits can be expanded and deployed further to incorporate more use	Cabinet	26 Apr 2007	None.	Chris Hall, Customer First Programme Manager Tel No. 01480 388116 or email Chris.Hall@huntsdc.gov.uk	Customer Survey carried out to identify potential mobile working applications. Funding would be required to facilitate future new applications.	L M Simpson	Service Support